

Policy Number	121.003
Policy Title	ACADEMIC STANDING
Responsible Officer	University Registrar
Responsible Office	Office of the University Registrar
Summary	The following policy outlines the academic standing for students, including the academic probation procedures.
Definitions	<p>Academic Probation: The academic standing of a student who fails to maintain the minimum academic requirements for their program.</p> <p>Academic Standing: The academic standing of a student based upon academic merit (GPA).</p> <p>Academic Dismissal: In the event of repeated poor academic performance, a student may be asked to discontinue enrollment for a period of time.</p> <p>Satisfactory Academic Progress (SAP): The required minimum academic standards required to remain eligible for federal student aid.</p> <p>University-Sponsored Extracurricular Activity: sports, music group, performing arts group, student leadership, etc.</p>
Approving Body	Academic Council; Administrative Council
Approval Date	11.09.2018 (Aca C); 11.16.2018 (Admin C) 11.22.2021 (Aca C); 11.19.2021(Admin C) 09.23.2022 (Aca C); 11.18.2022 (Admin C) 06.12.2023 (Aca C); 08.16.2023 (Admin C)
Last Revision	June 2023
Re-evaluation Date	Fall 2027
Departmental Impact	All academic areas, Financial Aid, Athletics, Student Life

Failure to adhere to the following policy may result in disciplinary action, including termination of employment.

Policy Statement: Students maintain good academic standing and eligibility for graduation by maintaining the minimum grade point average (GPA) threshold for their degree program and maintaining satisfactory academic progress (SAP) toward degree completion. Students who do not meet minimum GPA (listed below) will be placed on academic probation. (See SAP policy <http://www.ciu.edu/satisfactory-academic-progress-sap>).

GPA Thresholds:

LEVEL	MINIMUM GPA
Undergraduate	2.0
Graduate	2.5
Advanced	3.0

Individual Majors/Programs may require specific GPAs for candidacy within the major/program and/or minimum grades for specific courses. See requirements listed in the Academic Catalog.

Students are placed on academic probation at the end of any regular semester (Fall or Spring) in which they do not meet these requirements. Academic probation is removed when a student earns a cumulative GPA at or above the required program minimum.

After two consecutive semesters on probation, the student will be warned that failure to demonstrate substantive change in status will result in academic dismissal. Substantive change means immediate improvement above the required program GPA for the next semester and continued efforts to retake failed courses to remove probation status. At the end of any three consecutive semesters, students who have not removed themselves from academic probation and/or demonstrated substantive change in their current semester will be dismissed from the university.

Students receiving financial aid will be notified by the Financial Aid Office at the end of each academic year if they have lost eligibility to receive federal aid due to failure to maintain the minimum GPA required for their program of study. An appeal process is available for these students and explained in the correspondence.

Rationale: CIU aims to educate all students and assist them in accomplishing their academic goals. If the student is not successful academically, CIU attempts to warn students of their status and to monitor students while assisting in guiding them back to good standing.

Policy Procedures:

At the end of each regular semester (Fall and Spring), the student’s Academic Standing will be updated in the Student Information System (SIS). Each dean’s office is responsible for notifying students of their status each semester and outlining any conditions of their probation. The letter to the student will be retained by the dean’s office and uploaded to the student’s academic record in Etrieve.

The dean will make a final determination as to whether the student will be academically dismissed and notify both the student and the Registrar’s office of this action. The letter to this student will be retained by the dean’s office and uploaded to the student’s academic record in Etrieve. See below an example for a traditional undergraduate student:

Example of Academic Standing Action		
	GPA	Action
Term 1	1.5	Probation: not eligible to participate in university-sponsored extracurricular activity
Term 2	1.4	Probation with warning of dismissal: not eligible to participate in university-sponsored extracurricular activity
Term 3	1.3	Dismissal since no upward substantive change

Example of Academic Standing Action		
	GPA	Action
Term 1	1.5	Probation; not eligible to participate in university-sponsored extracurricular activity
Term 2	1.75	Probation with warning of dismissal: not eligible to participate in university-sponsored extracurricular activity
Term 3	1.99	Possible Dismissal. Decision will be made by Administration based on upward substantive change. If allowed to remain, not eligible to participate in university-sponsored extracurricular activity

Requirements for reinstatement after academic dismissal:

After one academic year from the point of dismissal because of academic probation, students desiring to resume studies may seek reinstatement by completing the full application process through the Admissions office, providing evidence that they can expect to be academically successful, and receiving approval by the Director of Admission in consultation with the appropriate university representatives (Academic Review Committee, Academic Dean, Student Life Dean, etc.).

Hyperlinks

www.ciu.edu/policy