



UNDERGRADUATE TRANSFER POLICY SUPPLEMENT

This document serves to provide additional explanation regarding transfer equivalency for undergraduate credit in accordance with policy 104.000 [Transfer Credit Policy](#).

Courses Eligible for Transfer

In order to receive full credit for a course, the course must be completed at a college/university accredited by or having candidate status with a regional accrediting organization, ABHE, TRACS, or other accrediting agency recognized by the American Council on Education (USDE).

- Courses must be submitted on an official transcript.
- Courses must be college-level.
- The student must have an earned grade of "C" or above. (Note: A grade of "S" or "P" may not constitute a "C" or better.)
- A 2-hour course can meet the requirement of a 3 hour course, but the student must make up the additional hour.

Standardized Test Acceptance

- Advanced Placement (AP); see Undergraduate catalog
- American Council on Teaching of Foreign Languages (ACTFL); see Undergraduate catalog
- College Level Examination Program (CLEP); see Undergraduate catalog
- International Baccalaureate (IB) ; contact the Office of the University Registrar
- Cambridge International Exams (AICE); see Undergraduate Catalog

Complex Transfer Situations

Unaccredited Institutions

- Student must submit an Unaccredited Institution Review form (available upon request from the Admissions or Registrar's office).
- If approved, 2/3 credits can be awarded with a maximum of 31 hours.
- Approval is valid for 3 years, after which the institution must be reevaluated.

International Schools

- Must be evaluated by an outside agency such as WES or AACRAO.
- The student is responsible to submit any materials and pay associated fees.

Military Transfer

- Credit is awarded based on the official transcript from the military with a maximum of 31 hours.
- ACE recommendation must be submitted for the course.
- Military credit is designated as upper or lower division by ACE.

Torchbearer Schools

- Student must provide the following for evaluation:
 1. An official transcript
 2. A portfolio including class notes taken during courses, any projects or assignments completed, any tests taken, a list of reading assignments completed, and a list of ministry experiences.
 3. A 1000 word essay (typed, double spaced) summarizing the educational experience at the Torchbearer School. In the essay, students should explain how their experience at the Torchbearer School helped them grow in the areas of Biblical knowledge, ministry skills and spiritual life. The student should also include any mission trips they took, any outreach and evangelism that were done and any other outreaches or service projects that were experienced.

- The student will be notified of credit evaluation within 30 days of student submission with a maximum of 31 hours awarded. Most commonly students will receive half of these credits toward their field of study and half toward general electives.

Bible Major

Courses without a specific transfer policy, but of similar title and content to courses below, may transfer from an accredited institution.

Course #	Course Name	Transfer Policy
BIB 1114	Old Testament: Genesis-Esther	<ul style="list-style-type: none"> Students who transfer in a 3-hour OT Survey course will receive credit for BIB 1114, but not for BIB 1115 (rationale: 3 hour survey courses normally stress Torah and historical books) Students who can document that their 3-hour course also adequately covered poetry and prophets may petition to substitute another OT course for BIB 1115.
BIB 1115	Old Testament: Job-Malachi	
BIB 1120	New Testament Survey	
BIB 3420	Principles of Bible Interpretation	<i>Hermeneutics courses normally meet this requirement.</i>
BIB 3xxx or 4xxx	Old/New Testament Exegetical Book	<i>Must incorporate inductive study (i.e. uses words like exegesis, exposition, interpretation, etc.)</i>
BIB 3616	Romans	
BIB 4310	Progress of Redemption	
THE 3301	Theology 1: God, Christ, Spirit prolegomena, bibliology, theology proper, angelology, Christology, and pneumatology	<ul style="list-style-type: none"> If all areas of study are included in courses from another institution and the 6 credit hour requirement is met, transfer courses will meet this requirement. Evaluation is needed if not all areas of study are included in transfer courses or if the 6 credit hour requirement is not met. The Dean of the College of Arts and Sciences will make these evaluations.
THE 3302	Theology 2: Sin and Salvation hamartiology, soteriology, anthropology, and eschatology	

Courses transferred to meet General Education:

The purpose of general education at Columbia International University is to provide students a foundation for life-long learning, to cultivate the life of the mind, and to expand their global perspective. General education introduces students to a breadth of knowledge in the following disciplines: humanities, fine arts, natural science, social science, behavioral science and mathematics.

Courses without a specific transfer policy, but of similar title and content to courses below, may transfer from an accredited institution.

Course #	Course Name	Transfer Policy
COM 2110	Public Speaking	<i>Requires preparation and delivery of speeches. Does not include sermon delivery or interpersonal communication</i>
ENG 1110	Composition and Research	<i>First year English courses meet this requirement.</i>
ENG 1111	Literature and Research	
PSY 2110	General Psychology	
PSY 3330 ICS 3140 PSY 3370 SOC 3740	Psychology of Learning Cultural Anthropology Human Growth and Development Marriage and Family	<i>Any introductory social science course. (e.g. economics, political science, geography, sociology, or anthropology)</i>
MAT 1110 PHI 2610 MAT 3410	College Algebra Introduction to Logic Research Statistics	<i>Any college level math course will meet this requirement unless specified by a specific major.</i>
ART 2110 MUS 2110	Art Appreciation Music Appreciation	
HIS 1110	Introduction to World History	<i>Must be a world history course or a western civilization type course</i>
PHI2110	Introduction to Philosophy	
PHI 4140	Seminar in Ethics	<i>Must be an upper level course 3000-4000 from a Christian Institution</i>
BIO 2113 SCI 2313 SCI 2510	Principles of Biology Principles of Physical Science Environmental Science	<i>Any college level science course will meet this requirement</i>

General Education Elective

Acceptable courses for this requirement include general, introductory, principles of, and foundational courses. Application, skill, or Bible/theology courses do not satisfy this requirement.

Program Specific Courses

If the content does not essentially match with CIU's course, the appropriate academic dean is consulted.